

Witney Town Council

Mrs Sharon Groth FSLCC fCMgr
Town Clerk

Cllr Duncan Enright
Mayor of Witney



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30 October 2019

To: Members of the Climate & Biodiversity Sub Committee - J Aitman, R Bolger, L Duncan, D Enright, A D Harvey, A Prosser, R Smith and D Temple (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Climate & Biodiversity Sub Committee** to be held in the Gallery Room, The Corn Exchange, Witney on **Wednesday, 6th November, 2019 at 4.00 pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. Election of Chair

To elect a Chair for the remaining municipal year.

2. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

3. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

4. Minutes

- a) To adopt and sign as a correct record the minutes of the Nature and Wildlife Working Party held on 17 July 2019 and the minutes of the Climate Change Working Party held on 11 September 2019

b) Matters arising from the minutes

5. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

6. **Terms of Reference**

To formulate terms of reference for the Sub-Committee. The agreed Terms of Reference for the Climate Change Working Party and the Nature and Wildlife Working Party are attached for information.

7. **Lake and Country Park**

To formulate a vision for the long-term future of lake and country park and all natural and wildlife areas.

8. **Climate Emergency**

To discuss the next steps in progressing the objectives of the Climate Emergency.

9. **Date of Next Meeting**

The next meeting will be held on 26 February 2020 at 4pm.



Town Clerk